

- APPLICATION FOR DEPARTMENT SANCTION FOR AN INITIAL OR FURTHER CONTRACT OF INDEFINITE DURATION (CID) IN THE 2023/24 SCHOOL YEAR UNDER THE TERMS OF CIRCULAR 0024/2015 and/or
- APPLICATION FOR AN INCREASED CID FOR A TEACHER WITH A CID FOR 18 HOURS OR MORE UNDER THE TERMS OF CIRCULARS 0048/2007 AND 0011/2009 (H22)
(For teachers in Secondary, Community and Comprehensive Schools)

Initial CID Further CID (additional hours) Increased CID (previously Form H22) (Tick as appropriate)

PART 1 – School and Teacher details**School Details**

Roll Number	Name and address of school
<input type="text"/>	<input type="text"/>

Teacher Details

Name	<input type="text"/>	PPSN	<input type="text"/>
Qualifications	<input type="text"/>	Teaching Council Number	<input type="text"/>

PART 2 –Application for the award to a teacher for initial or further CID

Number of CID hours sought under Part B of Circular 0024/2015 for initial or further CID	<input type="text"/>
Number of current CID hours	<input type="text"/>
Total CID hours	<input type="text"/>
Effective date of initial / further CID	<input type="text"/>

List all contracts to end of 2022/23 school year, funded by the Oireachtas, which this teacher has had with the school

Status – CID RPT Fixed Term	Reason for contract *	Hours per week	Teacher’s Subjects	Start Date	End Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*eg: Allocation for SEN, EAL, Curricular Concession, replacing teacher on Secondment, Career Break, Job Sharing, Other (give details)

The viable post as laid out in Part B of Circular 24/2015 for the award of this CID for the 2023/24 school year

Reason for contract*	Hours per week	Teacher’s Subjects	Start Date	End Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*eg: Allocation for SEN, EAL, Curricular Concession, replacing teacher on Secondment, Career Break, Other (give details)

Teacher Certification

I certify that the information provided in this form is accurate and complete, that this application is in respect of the continuation of a post that has been funded from monies provided by the Oireachtas only, and that the conditions as laid out in Part B of Circular 24/2015 are satisfied in full.

Signature of Teacher _____ Date _____

School Certification

I certify that:

- the information provided in this form is accurate and complete.
- this teacher is eligible for a CID in the 2023/24 school year under the terms of **Circular 0024/2015**.
- this application is in respect of the continuation for the 2023/24 school year of a post that has been funded from monies provided by the Oireachtas only and that the conditions as laid out in Part B of Circular 24/2015 are satisfied in full.

Signature _____ Date _____

Principal/ Secretary to Board of Management

PART 3 –Application for an increased CID for a teacher with a CID for 18 hours or more (previously Form H22)

NOTE: In accordance with the terms of **Circulars 0048/2007 and 0011/2009**, where a teacher has an initial CID of 18 hours or more, or is entitled to a CID of 18 hours or more, and s/he agrees to be timetabled for 22 hours per week, the CID may be increased to 22 hours.

Teacher Certification

I declare that I am the holder of a CID of 18 or more hours, or am entitled to a CID of 18 or more hours and I agree to be timetabled for 22 hours per week.

Signature of Teacher _____ Date _____

School Certification

I certify that the above named teacher will be timetabled for 22 hours per week with effect from (insert date) _____ in accordance with **Circular 0048/2007** or **Circular 0011/2009** (delete as appropriate).

Signature _____ Date _____

Principal/ Secretary to Board of Management

Data Protection Privacy Statement

The main purpose for which the Department requires the personal data provided in this form is to establish if a teacher is eligible to be awarded a CID. This personal data may be provided in the notification to an employing school of the outcome of an application. The privacy notice in relation to this form can be found at <https://www.education.ie/en/The-Department/Data-Protection/gdpr/School-Staff/>. Full details of the Department's data protection policy setting out how personal data will be used as well as information regarding an individual's rights as a data subject are available at <https://www.education.ie/en/The-Department/Data-Protection>.

**Two copies of completed application forms should be returned by Friday 10 March 2023 to:
Post Primary Allocations Section, Department of Education, Athlone, Co. Westmeath, N37 X659.**

Incomplete forms will be returned to the school.