

## **Steering Committee and Motions for Convention**

71. The Annual Convention shall appoint a Steering Committee from among those present which shall prepare the agenda for the following Annual Convention. The Steering Committee shall so arrange the agenda that a minimum period of three hours be set aside for the discussion of motions and topics which pertain to education policy, which session shall be open to the public.
72. All motions and resolutions for the Annual Convention shall be notified to the General Secretary such notification to arrive at ASTI Head Office not later than November 30. These motions shall be dealt with as follows:-
  - (a) motions which are already Association policy shall be so designated by the Steering Committee;
  - (b) motions which have approximately the same objective shall be listed consecutively, and the Steering Committee may select one motion to represent the set or may produce on its authority a composite motion to represent the set;
  - (c) the Steering Committee shall prepare a list of all the motions, annotated as necessary. This list shall be circulated by the General Secretary to all branches not later than January 7<sup>th</sup>.
  - (d) branches may propose amendments to motions, and may also indicate to the Steering Committee, in such manner as that committee recommends, which motions they favour for inclusion in the final agenda; notification of amendments and recommendations shall be sent to the General Secretary to arrive at ASTI Head Office no later than January 31<sup>st</sup>.
  - (e) the motions and amendments shall be considered again by the Steering Committee in drawing up its final agenda for the Annual Convention. Steering Committee may produce on its authority a composite motion to represent the motions and amendments which have approximately the same objective;
  - (f) in the case of composited motions or of one motion which has been chosen to represent a set with approximately the same objective the right to propose the motion at Convention shall be determined by the Steering Committee on such basis as it considers to be equitable;
  - (g) the Steering Committee shall circulate to all Branches the final agenda containing the complete list of motions and amendments and the support given by the branches to each motion.